



Autoridade Nacional dos Minerais, I. P.

City 8 – Rua Has Laran, Manleuana

Aldeia Fomento II, Suco Comoro, Postu Administrativu Dom Aleixo, Municipio Dili, Timor-Leste

No. Telephone: 3310252

REQUEST FOR PROPOSAL (RFP)

Provision of Vehicle Maintenance

ANM/PROC/CS/RFP/25/004

Background

Autoridade Nacional dos Minerais (ANM) as Timor-Leste Public Institution, established according to the Decree Law No. 63/2023 of 6 September, responsible for managing and regulating the Mineral Sector in the territory of Timor-Leste according to the Decree-Law of ANM establishment, the Law No. 12/2021 of 30 June, on the Mining Code, the Decree-Law No 39/2022 of 8 June, the first amendment of Decree-Law No. 5/2011 of 9 February, on the Environmental Licensing and other Applicable Laws in Timor-Leste.

Scope of Work

In order to support ANM activities, ANM seeks proposals from a suitable, qualified, experienced local company on provision vehicle maintenance services for ANM fleet of vehicles: The selected service provider will be responsible for providing timely, reliable, and high-quality maintenance and repair services to ensure the operational readiness of the ANM 12 vehicles,

1. Routine Maintenance Services:

- Maintenance A, B and C

2. General Mechanical Repairs (spare parts)

3. Emergency Repairs and Service Coverage for area outside Dili.

Selection Criteria

The interested vehicle workshops are requested to provide comprehensive information below in the proposal:

1. Work Experiences and capacity on provide vehicle maintenance,
2. Personnel Qualification,
3. Quality and Technical Specifications,

4. Work Program and Timeline,
5. Vendor Conflict of Interest and Declaration of Affiliations,
6. Business Registration,
7. Bank Statement with last 3 months transactions, from the date of the proposal submission,
8. Vendor Organizations Structure,
9. Financial/Bid price.

Note:

- *The proposal shall be responded to the above selection criteria and attached in sequence or following the numbering outlined above.*
- *The proposal is to be submitted within two sealed envelopes of technical and financial to ANM and shall be written in English or Tetum.*

Submission and Deadline

A Request for Proposal should be in sealed envelope, marked with “Confidential” and mentioned the procurement RFP reference number to be addressed to ANM procurement team and submitted via email: procurementbid@anm.tl or courier to: Endereço: City 8 – Rua Has Laran, Aldeia Fomento II, Suco Comoro, Posto Administrativo Dom Aleixo, Municipio Dili, PO Box: 297. The Submission will be closed at 16:00 hours Timor Leste, on **28 August 2025**. Late applications will not be considered.

Further Information

Request for information should be made by email directed to: vicencio.ximenes@anm.tl or dial to +670 3310252.

Dili, 12 August 2025



Maria Graciete Moniz do Rego
Executive Director of Corporate Services



Autoridade Nacional dos Minerais
City 8, Rua Has Laran, Manleuna
Aldeia Fomento II, Suco Comoro, Posto Administrativo Dom Aleixo, Municipio Dili
PO. Box: 297 / Telp.: +670 3310252

LIST OF VEHICLES

NO	TYPE	Fuels	PLATE
1	New Toyota Rav4 Diesel 2.2L	Diesel	A. 13 - 068 TL
2	New Toyota Hilux 3.0 Diesel	Diesel	A. 11 - 946 TL
3	Toyota Land Cruiser	Diesel	A. 11 - 884 TL
4	Toyota Rav4	Diesel	A. 15-879 TL
5	Toyota Fortuner	Diesel	A. 15-573 TL
6	Toyota Hilux	Diesel	A. 29-284 TL
7	Toyota Rush GR Sport	Petrol	B. 17-237 TL
8	Toyota Rush GR Sport	Petrol	B. 17-240 TL
9	Toyota Fortuner	Diesel	B. 18-530 TL
10	Toyota Hilux Revo	Diesel	B. 18-529 TL
11	Toyota Minibus Hiace Premio	Diesel	TBC
12	Toyota Rush Gr Sport	Petrol	TBC