



Autoridade Nacional dos Minerais I.P
City 8, Fomento II, Comoro, Dom Aleixo, Dili, Timor-Leste
Tel: +670 73099995

RECONNAISSANCE PERMIT (RP) APPLICATION FORM
[FOR MINERALS CLASSIFIED UNDER ARTICLE 5.1 (a), (b), (c), (d) (ii) & (iii), (e) and (f) OF TIMOR-LESTE LAW NO. 12/2021 of 30 June, on the Mining Code]

ALL information required under the Mining Code and its subsequent regulations must be provided or the application is invalid.

1: Details of the applicant(s)

1. Complete name (attached a copy of valid ID)	
Company name / Affiliation	Company registration No. (if applicable)
Position	Address of registered office
E-mail	Telephone
2. Complete name (attached a copy of valid ID)	
Company name / Affiliation	Company registration No. (if applicable)
Position	Address of registered office
E-mail	Telephone

Note: If more than two applicants please attach details on a separate page.

Contact details for correspondence (if different from above)

Tick one	
<input type="checkbox"/> Applicant	<input type="checkbox"/> Employee <input type="checkbox"/> Agent /3 rd party
<i>Note: If Agent/3rd party or employee is selected, authorisation from applicant for Agent/3rd party or employee on their behalf must be attached to the application.</i>	
Complete name (attached a copy of valid ID)	
Company name / Affiliation	Company registration No. (if applicable)
Position	Address for correspondence
E-mail (if applicable)	Telephone
<i>Note: ALL applicants (or the authorised agent / 3rd party) must sign at the end of application.</i>	

2: Applicant Company Legal Standing Details

Company's legal standing information, please attached the following documents to the application:
<input type="checkbox"/> A copy of certificate of registration of the company; for company incorporated in Timor-Leste, attached SERVE Certificate, business licences or registrations, and the company's by-laws.
<input type="checkbox"/> A list of directors or company's organizational structure.
<input type="checkbox"/> Track record of compliance with principles of good corporate citizenship

3: Description of Application Area

The applied area is located within (if known):	
<input type="checkbox"/> State Land	<input type="checkbox"/> Community Land <input type="checkbox"/> Agricultural Land
<input type="checkbox"/> Private Land	<input type="checkbox"/> River/creek <input type="checkbox"/> Other (Please specified)
Aldeia(s)	Suco(s)
Post Administrative	Municipality
Target mineral(s)	Proposed Area Size for Reconnaissance Permit <small>(the maximum area per RP is 50 km² as prescribe under Law No. 12/2021)</small>
	Km ²
Purpose of the reconnaissance activity	

Details of coordinate(s) of the area's boundaries applied for.

Attached map of the area, indicating the location being applied for. <small>(Note: The attached map must clearly indicate the location of the area applied for in respect to the surrounding area, clearly noting any known information related to the boundary of privately-owned land and state-own land, including a note describing the relationship of the application area to land title where applicable, and marking the extent of land used as agricultural land if applicable).</small>		
POINTS	LATITUDE	LONGITUDE

Note: If more than 10 point(s) for the area boundaries, please attached as separate document.

4: Details of all owners and occupiers of any private land covered by the application (if known)

1. Complete name (please attach copy of the identification)	
<input type="checkbox"/> Owner <input type="checkbox"/> Occupier	
Residential address	Approximate size of property
Has the area previously subjected to dispute? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide detail(s):	
2. Complete name (please attach copy of the identification)	
<input type="checkbox"/> Owner <input type="checkbox"/> Occupier	
Residential address	Approximate size of property
Has the area previously subjected to dispute? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide detail(s):	
<i>Note: If more than two owners / occupiers, please attached in a separate document. The proof of land ownership will need to be attached (if available).</i>	

5: Work program details

<i>Attach details of the proposed work program and budget in Table format and provide clear justification of each of the proposed activities including timeline for the proposed work to be carried out as a separate proposal.</i>	
Estimated total expenditure or commitment for the reconnaissance activity	USD \$ In number.
Estimated total expenditure or commitment for the reconnaissance activity	In text.

6: Evidence of financial capacity to fund the estimated expenditure

Bank Statement (current)	USD \$
Credit from a recognised financial institution	USD \$
List of Equipment owned by applicant (<i>If Applicable</i>)	USD \$

*Note: The company's Bank Statement attach should be no older than 12 months.
List of equipment can only be included provided it is owned by the applicant and it is to be used for activities on this application (Please attach as a separate document).
All fields must be completed. Put N/A if not applicable.*

7: Expertise of person(s), including the applicant, undertaking the proposed work program.

	Name	Position	Qualifications	Employee of applicant
1	.	.	.	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	.	.	.	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	.	.	.	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	.	.	.	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	.	.	.	<input type="checkbox"/> Yes <input type="checkbox"/> No

Note: If more than 5 rows are needed, please attached a separate document. As prescribed under Article 88 of Law No.12/2022, a Technical Director shall be appointed prior to conducting any Mining Activities.

8: Indicate applicant's experience in mining and Reconnaissance activities.

<input type="checkbox"/> currently or have previously held any licence(s) in mining and Reconnaissance activities for the mineral(s) of interest under the name / company given in Question 1.
<input type="checkbox"/> have previously held license (s) in mining and Reconnaissance activities under another name (Attach details).
<input type="checkbox"/> have not previously held or involve in any mining and Reconnaissance activities for the mineral(s) of interest (Attach details of your knowledge and relevant mining/ Reconnaissance experience)

Applicant's Declaration

<ul style="list-style-type: none">The applicant(s) declare that to the best of the applicant(s) knowledge, all the information provided in this application form and the subsequent attached document(s) are true and correct.The applicant(s) acknowledge that the applicant(s) aware that there is other requirement(s) related to Environmental Licensing, Health and Safety Management Plan and Local Content pursuant to Law No.12/2021 of 30 June, on the Mining Code that need to be completing prior the commencement of the reconnaissance activities.The applicant consents that any falsehood of information in this application may result in rejection to grant the Reconnaissance Permit.The applicant declare that the applicant is aware of the limitations associated with the Reconnaissance Permit as set forth under Article 13.4 of Law No.12/2021 of 30 June, on the Mining Code.	
1. Name	
Position	
Signature	
Date (<i>Day/Month/year</i>)	
2. Name	
Position	

Signature	
Date (Day/Month/year)	

Attachments Checklist

Indicate with a tick, the attachments you are submitting with the application:

A. Title Administration and Commercial

- Copy of applicant(s) identity cards
- Copy of Certificate of Business Registration of the applicant company
- Copy of Certidão de Registo Commercial (for company incorporated in Timor-Leste)
- Copy of Company's by-law (only applicable for business)
- Copy of information regarding the land (ID of owners, Certificate of Land, and any documents related to land status) if applicable
- Certificate Confirming non-existence of tax (Certificate of Debts) (only applicable for business)
- Evidence of financial capability / Bank statement
- Proof of payment of Application fee

B. Technical

- Map showing area covered by application,
- Proposal covering work programme, budget, and timeline details
- Details of previous experience in mining industry (if applicable)
- List of equipment owned by applicant
- Project document for Reconnaissance activities
- Health and Safety Management Plan for Reconnaissance activities

C. Legal and Local Content

- Evidence of authorisation from applicant for agent to act on their behalf
- Company's internal structure / Organization Structure of the applicant company
- Local Content proposal for Reconnaissance activities
- Evidence of Appointment of Technical Director for Reconnaissance activities
- Other attachments (give details below):

Insert details here.

<p>For ANM Office Use Only</p> <p>Date received:</p> <p>Submission: In person / electronic</p> <p>Checked by:</p>	<p>THE COMPLETED FORM AND ALL THE ATTACH DOCUMENT(S) MUST BE SUBMITTED TO THE ANM OFFICE IN BOTH SOFT AND HARD COPIES AND MUST BE ACCOMPANIED WITH PROOF OF PAYMENT FOR THE APPLICATION TO BE PROCESSED.</p>
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